

Cliffsend Parish Council

Clerk to the Council: Anne Griffiths, Cliffsend Parish Council c/o Cliffsend Village Hall Foads Lane Cliffsend Ramsgate Kent CT12 5JH



Cliffsend Parish Council Meeting Tuesday 21 May 2019

Sir or Madam,

Following the election of Cliffsend Parish Council on Thursday 2 May 2019, you are hereby summoned to attend the Parish Council meeting on Tuesday 21 May 2019 at 7.30pm., at the Village Hall, Foads Lane, Cliffsend, for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the attached Agenda.

A.J. Griffiths (signed electronically)

Anne Griffiths
Clerk to the Council

Note: residents and members of the public are cordially invited to attend the meeting of the Council.

Agenda

16/19-20	<u>Welcome and apologies for absence (by existing Chairman)</u>
17/19-20	<u>Declarations of Acceptance of Office for new councillors</u>
18/19-20	<u>Appointment of a Chairman, Paper Ballot</u>
19/19-20	<u>Appointment of a Vice-Chairman, Paper Ballot (newly elected Chair presides from now on)</u>
20/19-20	<u>Declarations of interest</u>

21/19-20 Adoption of the minutes of 11 April 2019 as being a true record (copy attached)

22/19-20 Matters arising from the above minutes

23/19-20 Financial Matters

- (i) Bank account signatories:
 - a. approval of temporary arrangement whereby new Council approves payments to be made and permits the cheques to be signed by two of the existing authorised signatories, using the re-elected Councillor first and unelected Councillors second.
 - b. appoint a new signatory list from the elected Councillors
 - c. all nominated signatories – including existing one – to complete the Bank form before passage of the following Resolutions
 - d. Resolutions required by the Bank to be passed:

‘We set out overleaf a list of all authorised persons, together with specimen signatures and certify that the following Resolutions were passed at a meeting of the full Council of Cliffsend Parish Council held on 21.05.2019 and have been entered in the minute book.

5.1 That a bank account or accounts be opened/continued and the Bank is authorised to act on any Instructions provided they have been given by those persons named in the Specimen Signature section (or authorised by such persons in accordance with the applicable authorisation requirement(s)) as follows:
Any one listed person solely or any two listed persons together or Other.

5.2 That any debt incurred to the Bank under this mandate shall, in the absence of written agreement by the Bank to the contrary, be repayable on demand.

5.3 That the Secretary is authorised to supply the Bank, as and when necessary, with lists of all persons who are authorised to give instructions on behalf of the Society/Club/Association, and that the Bank may rely on such lists.

5.4 That the Society/Club/Association accepts the account(s) and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions (a copy of which has been provided) as amended from time to time, together with any terms and conditions in respect of specific products and services requested by the Society/Club/Association.

5.5. That these Resolutions be communicated to the bank and remain in force until cancelled by notice in writing to the Bank, signed by the Chairperson or

Secretary from time to time acting or claiming to act on behalf of the Society/Club/Association, and the Bank shall be entitled to act on such notice whether the resolutions have been validly cancelled or not.

Signed by Chairperson and Secretary

- (ii) Payments schedule – to authorise items of expenditure since the last meeting
- (iii) Report on monthly Standing Order payment of £245.00 to Countrywide Grounds for maintenance of meadow.

24/19-20	<u>Appointment of committees/working parties and membership</u> <ul style="list-style-type: none">• Planning Working Party• Meadow Working Party• Neighbourhood Plan Working Party• Finance Working Party• Finance and General Purpose committee
25/19-20	<u>Review of membership to TAG (Thanet Area Committee), TRRG (Thanet Rural Regeneration Group) and Thanet Forum</u>
26/19-20	<u>Review of council/employee membership of other bodies</u> KALC, NALC, SLCC
27/19-20	<u>Reports</u> F & GP Report County Councillors District Councillors Community Warden/PCSO Councillors' Reports
28/19-20	<u>Planning applications</u>
29/19-20	<u>Public Questions – no decisions made</u>
30/19-20	<u>Current Topics</u> Grounds Maintenance Officer Meadow update Bench project Play area Events planning Noticeboards Defibrillator maintenance Gas smell – report on response from Southern Gas
31/19-20	<u>Clerk's Reports</u> – the Clerk to report on any matters that may have arisen since the despatch of this Agenda.
32/19-20	<u>Correspondence received</u> – the Clerk to report upon any correspondence received since the despatch of this Agenda.
33/19-20	<u>Any other business</u> – no financial or major decisions to be

made