

CLIFFSEND PARISH COUNCIL

Clerk/RFO to the Council: Anne Griffiths
Cliffsend Parish Council, Cliffsend Village Hall, Foads Lane, Cliffsend,
Ramsgate, Kent CT12 5JH

MINUTES

THURSDAY 11 OCTOBER 2018 commencing at 19.30

Present: Councillors Blaydes (Chairman), Hellyer, Hovenden, Lyon, and Searle

Also Present: Councillor Messenger (KCC), Anne Griffiths (Clerk/RFO), and four members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Francis-Cable and Lyon, from Councillors Rogers (TDC) and Townend (TDC), and from PCSO Litchfield and Community Warden Gander.

2. DECLARATIONS OF INTEREST

Councillor Hellyer **disclosed an interest**, as a member of the Village Hall Committee in matters relating to the Village Hall.

3. MINUTES AND MATTERS ARISING

- i. **RESOLVED:** the Minutes of the meeting held on 11 October 2018 were proposed for approval by Councillor Searle, seconded by Councillor Hellyer, approved unanimously and signed by the Chairman.
- ii. **Matters arising:** an electronic vote had taken place to approve expenditure on a Christmas tree for siting outside the Village Hall. This method of voting had been suggested by the interim clerk. The expenditure was approved by a majority of 5 votes.

4. REPORTS

- i. **Finance & General Purposes Committee** The minutes of the earlier meeting, which included a report of an item considered by the Planning meeting, including the matter of the maintenance of the Meadow were discussed.
- ii. **County Councillors** County Councillor Messenger reported on various matters.
- iii. **District Councillors** No reports were received from Thanet District Councillors.
- iv. **Community Warden/PCSO** Reports were read by the Chairman to the Council
- v. **Councillors Reports** Councillor Hovenden enquired whether memorial trees were still being accepted for planting in the meadow as she had been approached by a couple who wished to plant such a tree. Discussion of the pros and cons ensued. Councillor Hovenden proposed that permission be given to the couple concerned on the understanding that they will be responsible for maintenance of the tree, Councillor Blaydes seconded. Councillor Hellyer abstained and Councillor Searle voted against the proposal. **The proposal was thus approved** by a majority. The Clerk will write to the couple concerned when she receives contact details from Councillor Hovenden

5. PUBLIC QUESTIONS

Questions were raised in respect of benches, football goals, overgrown trees and lighting on Foads Hill. It was agreed that the Clerk would contact the Council with regard to the obscuring of road furniture by trees.

6. FINANCIAL MATTERS

i. **Payments Schedule RESOLVED:** That the following invoices be approved for payment

Date	Supplier	Description	Min ref	Chq No	VAT	Excl Vat	£
11 October 2018	Cliffsend Village Hall Foundation	Hire of hall for Parkway consultation meetings		833			42.00
11 October 2018	A.J. Griffiths	Clerk's salary		834			523.23
11 October 2018	Chris Barton	Various works		835			184.50
11 October 2018	A.J. Griffiths	Clerk's expenses		836			127.46
11 October 2018	Donna Price	Website Services		837			113.75
1 November 2018	A.J. Griffiths	Clerk's salary		838			707.34

ii. **Budget:** The Chairman presented the draft budget for discussion, to be put to the November meeting for approval.

iii. **Appointment of David Buckett as Internal Auditor:** This was proposed by Councillor Searle, seconded by Councillor Hellyer and approved unanimously.

iv. **Review of Financial Regulations, Standing Orders and Policies:** It was agreed that these documents should be reviewed on a rota basis in accordance with the recommendation of the audit plan produced in association with the audit for 2017-2018.

7. CURRENT MATTERS

i. Grounds maintenance A report was received from Chris Barton. It was suggested that the Council apply for a waste carrier licence. Councillor Hellyer agreed to look into the matter and then to pass details to the Clerk.

ii. Defibrillator Now operational. Councillor Hellyer reported on provision of spare parts, running costs, and training.

iii. Roads No report in the absence of Councillor Francis-Cable

iv. Meadow Councillor Searle presented a report on matters pertaining to the meadow. It was agreed that the Council would ask the owner of the adjoining land, Rob Chapman, to contribute to the cost involved in caring for the trees on the boundary. Councillor Searle will suggest a text for the letter and forward it to the Clerk.

v. Neighbourhood plan No report in the absence of Councillor Francis-Cable.

vi. New benches Councillor Hellyer recapped on his investigations in respect of the provision of new benches. The Memorial bench would cost £1959 in total. He proposed that this expenditure be approved, Councillor Searle seconded, and approval was unanimous.

vii. Noticeboards Discussion of cost and siting of new noticeboard(s). No proposal put.

viii. Salt bins. These should be filled in the near future by KCC roads department.

ix. Christmas trees Discussion of the erection of the new Christmas tree and of the necessity to have the lights on existing Christmas tree checked by an electrician.

There will also need to be consultation with the Village Hall Committee as to whether it wishes to replace the two small trees which are sited in the hall.

x. Replacement representative to TRRG Councillor Hovenden has resigned as the Council's representative. Councillor Hellyer agreed to replace her.

8. CLERK'S REPORT

The Clerk had no matters to report upon.

9. CORRESPONDENCE RECEIVED

The Clerk had received no correspondence for presentation to the meeting.

10. ANY OTHER BUSINESS

No other business

The meeting concluded at 21.20.