

Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
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Minutes of the Parish Council Meeting

Held on Thursday 11th November 2021 at 7.30pm in the Village Hall.

Meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Present – Cllr Lyon (Chair), Cllr Harrison, Cllr Barton, Alison Willoughby-Browne (Clerk), 5 members of the public.

- 58/21-22 Welcome and apologies for absence** - Cllr Lyon welcomed those present, Clerk advised that the proceedings were being recorded and demonstrated the emergency exits. No apologies received.
- 59/21-22 Declarations of interest** - none.
- 60/21-22 Adoption of the minutes of 14th October 2021 as being a true record** - 14th October minutes proposed by Cllr Lyon, seconded by Cllr Barton, motion carried. Cllr Lyon signed the minutes as a true record.
- 61/21-22 Matters arising from the above minutes** - none other than to be discussed.
- 62/21-22 Working Party & Councillor Reports -**
Meadow and Open Spaces – Cllr Lyon reported that the meadow had been cut, including edges. The hedges are to be cut before Christmas. The Council is awaiting a quotation for the meadow maintenance next year. Network Rail chased-up re' cutting back of hedges.
- Residents unhappy about the condition of Sandwich Road; Cllr Lyon contacted KCC – they are addressing potholes 16th November and will be resurfacing the whole of Sandwich Road in the near future.
- Minster Parish Council operative has been contacted regarding brambles in the play area. He has advised that it is not in their remit but will have a look when next in village and suggested contacting Minster Parish Council Clerk to clarify. Cllr Barton explained that it is TDC's responsibility but it is sub-contracted to Minster Parish Council, should contact TDC and they can contact Minster.
- Discussion re' trees in meadow and impact on Hall car park.
- 63/21-22 Financial Matters -**
Cllrs Harrison and Barton approved November's payment schedule and supporting paperwork before the meeting. Contractual payment: Clerk's salary.
The following payment was proposed by Cllr Harrison, seconded by Cllr Lyon, motion carried.

November Payments

Payee	Description	Invoice No	Method	VAT	Excl VAT	Total
Harmer & Sons	Meadow maintenance	19140	Transfer	18.00	90.00	108.00
Total				18.00	90.00	108.00

64/21-22 Public Questions -

Resident – any news on Christmas Tree? Cllr Harrison offered to pick a tree, however, the Council hope to support a local business, see Current Topics.

Resident – amendments to Standing Orders (approved October) re' length of meetings. 1½ hours, with no extensions; to avoid overly long meetings. Cllr Harrison said that most Parish Councils can complete in an hour, previous meetings we have succeeded in doing so. Hall already booked until end of December, to take effect from January, all in favour.

65/21-22 Planning Applications -

F/TH/21/1056 corner of Bakers Field (food retail/flats). Plans amended – hot food takeaway removed from application. Expiry date - 19th November. Five-year covenant in place.

FH/TH/21/1699 49a Sandwich Road (front extensions, porch and balconies). No objections.

66/21-22 Current Topics –

Councillor vacancies – last Notice of Vacancy expired 5th November, no election requested, to advertise four vacancies.

Ongoing review of Council procedures – Communications Policy – reviewed, deferred until next month as amendments may be necessary.

Update on twinning – last meeting it was suggested that the Clerk asked for more information, no response as yet.

Update on Highways Improvement Plan – KCC approached, the cost of design of a proposed scheme would be £691.00, upon agreement of the design a cost estimate for installation would be worked out. We have the money; previous Chairman secured significant funding (£17,500). Cllr Barton proposed that KCC produce the design, seconded by Cllr Lyon, Cllr Harrison in favour. The outline cost of installation of the signs and road markings is about £7000-7500 including the Traffic Regulation Order. The Traffic Regulation Order involves statutory consultation which provides an opportunity for members of the public to make comments. Discussion ensued re' possibilities e.g. raised table/speed bumps/signage, and policing. Cllr Barton suggested that a 20mph limit should slow people down, maybe not as slow as 20mph but should have some effect. PCSOs would like volunteers for Speed Watch. Cllr Harrison again raised the dangers caused by overgrowth on Cottington Road, Cllr Barton has not received a response from KCC. A different approach may be needed - KCC to issue enforcement notices?

Cllr Lyon suggested a Queen's Platinum Jubilee event in the meadow. Resident offered help; may need a 'Jubilee group'. Cllr Barton asked whether it is the Parish Council's responsibility to light the beacon or TDC's? Cllr Harrison – previously, after repair to the beacon, an exclusion zone and presence of the Fire Brigade was necessary, the beacon wouldn't light due to damp conditions.

Village Christmas tree – Parish Council to fund; proposed by Cllr Lyon, seconded by Cllr Barton, motion carried. Village Hall Christmas light switch-on 4th December.

Primrose Way planting – Clerk spoke with KCC Landscape Officer who suggested native daffodils, tulips and snowdrops, planting would start in December. As it stands, six contracted cuts in a year, if plant in December KCC would cut early part of next year and then the next cut would be June, asked if residents would be able to maintain in meantime with a strimmer. This wouldn't be in association with Plan Bee. Can give rough costing once know area of planting (one metre strip left either side of path to avoid trip hazards). Cllr Harrison was concerned that it would look untidy if left. Cllr Barton agreed - people like wilding but it needs to be maintained wilding. The strip would possibly be mown. Resident asked if it could just be around the trees. Cllr Barton to check the area, he questioned what would be an acceptable cost.

67/21-22 Clerk's Reports -

- Reminder that Police and Crime Plan survey finishes 12th November.
- Reported breach of Wildlife and Country Act to Police following problems in Clive Rd where developers damaged/removed trees, spoke with an officer who will investigate, resident who submitted complaint to Planning Enforcement to liaise with officer.
- Contacted BAM Nuttall after email from Kevin Pressland regarding dormant season, no response. Last response - looking to plant in spring, when landscaping of Parkway is carried out.
- Enquiries made with PCSOs and Police re' members of the public being stopped by driver of a small white car. Officers unaware; concerning - it is imperative that Police are notified if happens again.

68/21-22 Correspondence Received –

Resident – frustrations with lack of response from Planning Enforcement (PE) re' Arundel Road development. Residents and Clerk have contacted but no response. Cllr Harrison offered again to attend and see developers, to wait for response from residents. **Clerk to re-contact PE.**
KCC – Kent Rail Summit 20th October.

Resident – suggestions for Meadow and Open Spaces Working Party.

Parish Councillor – complaint re' breach of Code of Conduct/GDPR; Clerk met with Monitoring Officer, complaints were discussed amongst other issues.

Resident – alleging unacceptable behaviour of Parish Councillor; as above.

Resident – recovery of Coffee Morning grant January 2018, subsequent Freedom of Information request re' information held on Coffee Morning; Council to discuss advice received.

KALC – Prevent venue hire guidance/workshop information; passed to CVHM.

TDC – Margate Town Deal news release.

TDC – Section 24 notice; published – recommendations under Section 24 of Audit and Accountability Act 2014. Open to public to attend.

TRRG – Thanet Rural Speed Watch, parish appointed co-ordinators. Suggested that we have parish appointed co-ordinators, rather than sessions carried out in urban areas being overseen by a coordinator.

County Cllr – Save Our Seas; meeting information distributed - 30th Oct.

PA to Mayor – invitation to Remembrance Sunday service and parade.

KCC – Youth Justice Reparation Scheme; whether Council would have anything to offer young people through Youth Justice Scheme (under 18s) any project in parish that they could be involved with? Youth Justice would risk assess any project and the young people would be supervised for duration of project. To consider.

CVHM – defibrillator training; 21st November, fully-booked.

KALC – Queen's Platinum Jubilee Beacons; Council to discuss further.

KALC – Contain Outbreak Management Fund.

Resident – certain search engines showing a Monkton address for Parish Council; Clerk reported error. Cllr Barton reported that link on TDC website also needs updating, **Clerk to address.**

TDC – Ramsgate Conservation Area consultation; published.

Resident – CPC to provide a Christmas tree this year? Discussed.

RHS – community grants.

Resident – leaves in Old Hall Drive, informed relevant department.

Resident – email to KCC re' adjustment of programmes of the traffic lights CRW/Sandwich Road to reduce idling at the lights, KCC reply suggested funding through Parish Council/3rd party.

Resident – confirmation as to what actions can be taken by the Parish Council to tidy up Earlsmead Crescent green; TDCs responsibility, Cllr Barton has contacted Open Spaces dept.

Resident – could the Parish Council confirm the governance process undertaken re' Thanet Parkway payment for notice board and improvements to car park and fencing; Clerk responded, referred to Cliffsend Village Hall Management (CVHM).

Resident? Information on who to contact re' salon; directed to CVHM.

Resident – brambles in play area and perimeter; discussed.

Cllr Harrison asked if anyone present had noticed a problem with their tap water being over-chlorinated? Residents to report to Southern Water. Clerk will also email.