

CLIFFSEND PARISH COUNCIL

Draft Minutes of the Parish Council Meeting

Held on Thursday 24th October 2019 at 7.30 pm in the Village Hall

Present – Cllr Cable, Cllr Lyon, Cllr Rogers, Cllr Mortimer, District Cllr Stevens and 11 members of the public.

83/19-20 **Apologies for absence** – Cllr Mick Galvin , District Cllr Brenda Rogers

84/19-20 **Declarations of interest** - none

85/19-20 **Adoption of minutes of 12th September 2019 & 20 September 2019 as being a true record**

Cllr Rogers proposed and Cllr Mortimer seconded minutes of the 12th September, Cllr Lyon did not vote as she was not present, Cllr Rogers proposed the minutes of the 20th September 2019 be accepted as a true record, seconded Cllr Mortimer , all in favour. Cllr Cable did not vote as he was not present on 20/9.

86/19-20 **Public Questions**

Brenda stated that the street light has been removed from 32 Foads lane - KCC have confirmed it will be replaced – please be aware that it is very dark. PC to advise Paul Valek at KCC. Resident also commented that 22 Foads Hill and Primrose way lights are out.

Highway sign outside church sign needs to be painted- Paul Valek KCC. Car park on Sandwich Road –is in need of maintenance, and the double yellow lines are missing . Paul Valek, KCC.

Resident asked about the bench donated by Southern Water – to be discussed under main agenda.

Defibrillator – maintenance schedule to be checked by Chair.

Resident asked about the meeting with KCC and the traffic lights in connection with the traffic pollution. Mr Forrest will continue to pursue this issue with environmental health and update at next meeting.

Resident asked about the pathway through the new development – there is a gap in the fence and people are concerned that dogs will escape. Cllr Lyon advised that she is aware of this and will speak to Millwood Homes as this is a public right of way and should be honoured. KCC have a designated TRO officer who will be able to help. Resident advised that the yellow pole has not been fitted on the other side of the railway line due to there being a gas main line underneath the ground.

87/19-20 **Matters arising from the above minutes**

Traffic pollution – Mr Forrest will continue his communication and update at next meeting.

88/19-20 **Financial matters**

Cllr Cable proposed all payments made and seconded by Cllr Mortimer and all in favour

Date	Payee	Description	Min ref	Chq No	VAT	Excl Vat	£
24/10/19	Cliffsend Village Hall Committee	Outstanding hire fees – Village Hall					£28
19/09/2019	TDC Electoral Services	Costs of Parish Council election held on 2nd May 2019					£2980.31

Cheques were signed as appropriate by Cllr Cable and Cllr Mortimer

Cllr Cable proposed to be made next month to the auditor £240.00 and the interim clerk £120.00. Seconded Cllr Mortimer, all in favour. Christmas Grant of £50 also to be paid.

Financial update from Cllr Rogers – two cheques are still outstanding TRRG & TRRG can be chased up. 2 Audit enquiries have been received and one has been satisfied. Budget discussions to start to take place, village shop funds £8k were given to the PC when the shop closed with the agreement that the money is used to maintain the benches in the village. Resident to send proof that this is the case. Cllr Rogers asked why was there a contingency? The VAT has not been claimed back since 2017, and we can only claim back 3 years – spend so far this year £14k. The PC is facing a deficit of approx. £5k. A finance committee is needed to discuss the current finances. All Cllrs need to meet and discuss the meeting. Bring to the next meeting.

District Cllr Stevens advised that he had apologies from Cllr Rogers – Cllr Stevens and Cllr Rogers asked for a meeting with Corporate Management Team and they raised Parkway, there was a presentation to elected members. Development on Canterbury road, the hoarding is on the pavement and this has been reported to planning at TDC, he is still talking to stagecoach as there has been no resolution, option for no 9 bus is being reviewed. Lighting is also being monitored. Resident advised that on Nextdoor minster – bus route had gone to Nethercourt, this was only due to the main Ramsgate road closed as the bus cannot go along Grange road – redirections to take place. Minibuses? Totally separate item and would involve the pc applying for the community bus scheme. Cleaning roads – operational services? Senior officer has left.

Meadow Report – Cllr Lyon proposed a quote for the cutting of the trees, £485.00, seconded Cllr Cable and all in favour. Resident advised that a meeting had taken place and one tree needed looking at – Cllr Lyon has confirmed the trees are ok. Cllr Rogers advised that the grass cutting contract expires soon and a £255 standing order being paid expires and will need looking at.

Emergency Planning - Cllr Cable confirmed that the village does not have a emergency plan. Community needs to come up with one – there was a discussion that it is not needed as KCC have overall responsibility and district council. It was agreed it was not necessary.

Headline planning applications

Parkway presentation has taken place – approx. 60 people attending. Detail will go on the website – was it withdrawn or turned down – as it was too tall – it was withdrawn.

Millwood homes – still awaiting lights on the road – with KCC who are aware of the situation. TDC Enforcement team have taken action due to the mud on the road.

- FH/TH/19/1267 1 Chapman Fields CT12 5LB- Change of use from garage to personal gym – no objection
- FH/TH/19/1183 9 Sandwich Rd CT12 5HX- Retrospective permission for shed 4 metres x5.5 metres to be placed in back garden – no objection
- FH/TH/19/1183 Katrina, Arundal Rd, CT12 5DZ- Roof extension/side extension/dormer window installed – no objection

Current topics

New SOP for public questions – Proposed Cllr Rogers Seconded Cllr Cable all in favour.

Mission statement and online surveys – As a new councils, and new chairman a strategy is necessary to reach out to the community to find out what they wanted and set the long term strategies, Health & Economy , ecology, village economy etc , Cllr Cable confirmed there is a massive appetite on facebook for change in the environment – plastics, village events, and without evidence of a survey the village will not be able to respond to planning applications. One off survey - £380 it was authorised but it wasn't in the budget. Cllr Lyon advised that people are fed up with surveys. And older people won't do them. Why do we not hold parish surgeries? Clerk advised that it is possible to undertake the survey under s137 Cllr Cable proposed no seconder. Chair to consider his role as chairman as he does not want to be the chair when thinking about big projects as he can't undertake the online surveys. Chair advised he will pass the chairmanship over to the deputy.

Bench Southern Water- internal auditors advise and recommendation on this matter, previous Chair and Council resigned, therefore the previous agreement was not valid, the decision is to be made again. The bench which was moved should not have been moved. The bench to be put back to original hardstanding where it was – and needs re varnishing. Cllr Lyon proposed for old bench to where it was and to not spend more than £150 on getting it varnished. Seconded by Cllr Cable and all in favour. Cllr Cable asked if everyone was happy with the picnic bench which has been ordered. Catalogue to be circulated with benches.

Christmas lights switch on – very successful lights switch on last year. Cllr Cable proposed a 12ft Norwegian spruce £182-Cllr Rogers suggested a different supplier, and advised he will get a quote. Cllr Cable proposed no more than £182.00 be spent on a tree seconded Cllr Mortimer – all in favour. Cllr Cable asked if there was going to be a refreshments budget – Cllr Mortimer proposed maximum £50 seconded Cllr Rogers all in favour. Event is to be held on 13th December.

Clerk Vacancy – up to 12 hours – sliding scale to be used- Jd to be sent to Kalc. Proposed by Cllr Cable to advertise for 12 hours. Cllr Mortimer seconded, all in favour.

Standing orders to be reviewed next month.

Budget to be discussed in finance meeting.

Correspondence – anonymous letter re congestion in Cliffsend Grove.

Arundel road - website query re unadopted road and drainage issues- speak to KCC for advice.

Grant application – re £50 towards Christmas celebration for children – Cllr Cable proposed it be agreed – seconded Cllr Lyon all in favour.

Resident has asked to not use email address – Cllr Rogers said that it is another community group – Clerk advised to be aware of GDPR.

Mayor of Ramsgate town council – invitation Cllr Galvin will attend on behalf of council.

KALC AGM – no one wishes to attend.

Meeting closed at 9.30pm