

CLIFFSEND PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held on Thursday 8th October 2015 at 7.30pm in the Village Hall**

Members Present. -Parish Councillors Knowles Chair, Alexander Vice Chairman, Searle, Fiander, Blaydes & Lyon

In Attendance - Ashley Stacey, Clerk/Responsible Finance Officer, 10 members of the community. District Cllr J Townend , KCC Cllr Shonk. Matthew Munson, Ageless Thanet

74/15-16 Welcome & Apologies

Cllr Knowles opened the meeting and explained the safety procedures. Mr Rogers confirmed he was recording the meeting.

Apologies were given from Cllr Hovenden

75/15-16 Declarations of interest & New Cllr Declaration

No declarations of interest - **Cllr Blaydes** read his declaration of acceptance.

Matthew Munson gave a presentation on Ageless Thanet

76/15-16 Adoption of minutes of 3rd September 2015 as being a true record

Proposed Cllr Searle Seconded Cllr Alexander. All in favour.

77/15-16 Matters arising from the above minutes

Cllr Searle confirmed the grass cutting on Hugin Green, over the daffodils, has been done.

Cllr Searle confirmed the Jentex planning proposal has been approved.

Cllr Lyon confirmed the hedge on Foads Lane has now been cut, and Cllr Knowles advised the problem trees on Cottington Road had been attended to.

78/15-16 Reports

F & GP Report – Cllr Knowles proposed that **Cllr Alexander** attend the memorial workshop **Cllr Fiander** seconded, all in favour. **Cllr Alexander** proposed the hall be hired for a meeting **Cllr Fiander** seconded, all in favour. 28th November was confirmed.

Cllr Shonk confirmed he had chased up the grass cutting. He also advised he had concerns that the Jentex application had been approved and it was a concern if the airport reopens.

Cllr Townend gave apologies from **Cllr Rogers**. **Cllr Townend** advised that he had advised the Jenkins family for many years and the rooms next to the airfield will not be a problem. He also confirmed he had attended Richborough Discovery Park with several Cllrs and can confirm that it is not being used for disposal of nuclear waste.

Clerk advised that the PCSO had contacted her and he wanted to get speedwatch started again. Members advised it had been stopped due to the road alterations. **Cllr Fiander** advised that she would invite someone from speedwatch to discuss. PCSO

Litchfield also advised that he was leaving Cliffsend and there was not a replacement.

Cllr Lyon advised the playground working party has contacted TDC regarding the fence. Once this has been sorted a date will be made for the official opening of the playground. Vattenfall will also attend.

Cllr Searle advised there is a street light consultation currently open. KCC have secured funding to change lighting to LED and the consultation gives options of the use of them. Residents were advised that they could access the consultation on the KCC website.

Cllr Searle advised there had been a presentation on the Richborough mast. They proposed that the mast could possibly also allow access to faster broadband, as an incentive to the village .

Cllr Searle confirmed that Southern Gas Network leaflet conflicts with the information in the KCC Highways Bulletin (this can be seen on the CPC website) which states 19th October. SGN have confirmed the closure date of 26th is correct for Foads Lane.

Cllr Searle advised that there is a lot of overgrown shrubbery outside a property in Sandwich Road and the owner needs to be asked to cut them back. The community warden dealt with it previously. **Cllr Knowles** will discuss who should attend. Clerk to find out who enforces it - contact Enforcement ?

Cllr Knowles advised that she had an email regarding the fly tipping and graffiti. She will contact TDC regarding the rubbish again. The Chair advised that anyone should report it if they see it. Cllr Knowles confirmed that she had thought that perhaps local artists could paint a mural on the Richborough Way bridge supports in Cottington Road, and this may deter graffiti. Although it is in Minster Parish area, it is the entrance to Cliffsend village. The verges are also very overgrown. **Cllr Blaydes** will look into the sponsoring of the roundabouts.

Cllr Knowles advised the mosquitoes are bad again, Clerk confirmed she had contacted TDC. To chase.

Cllr Knowles confirmed she had been contacted about the general rubbish on roadside verges.

Cllr Knowles read an email from a resident regarding road noise and speeding motor cycles. **Cllr Lyon** proposed that **Cllr Knowles** speak to the land owner regarding a mirror on the corner of Foads Lane and Cliffsend Road. Seconded **Cllr Blaydes**, all in favour.

Cllr Alexander advised he had received an answer from KCC re OP stack – the road is only one way from the Jentex site to Hengist Way and remainder of Canterbury Road West to and from Lord of the Manor will be two way, during operation Stack use of Manston.

79/15-16 Public Questions

A resident advised there was a lot of rubbish at the old hoverport site. Clerk to find out who is responsible for monitoring the land? Environmental?

Resident advised that October is 'Free Will' month, and this Sunday is the farewell flight of the Vulcan bomber.

Resident asked if there was any response to the speed limit questions – Chair confirmed it will be on the agenda in November. Chair read a letter from KCC to resident regarding speed limits and resident agreed the letter to go on website.

Resident advised that there is a mobile flashing speed sign which we could possibly access?

Resident confirmed the transport select committee are meeting next week to discuss Op Stack.

Resident advised the DPI's have not been updated on the TDC website– and also that a Cllr should give reasons for absence and council should approve reasons or not.

Resident advised that RA paid for by the fence round the playground and they think it may have been recycled. **Cllr Searle** confirmed that TDC advised that they were to re-use it elsewhere.

80/15-16 Financial Matters

Cllr Knowles advised that she was requesting the payment of her subscription to CPALC. It was not voted on last month. She confirmed that it was not in the financial regs that it has to be authorised before claimed and could use Chairmans expenses.

Cllr Alexander proposed, seconded Cllr Fiander. All in favour.

Payments proposed by Cllr Searle and seconded Cllr Blaydes- all in favour

Chqs were signed by Cllr Lyon and Cllr Searle

Chq No 603 -A Stacey – Wages £342.13
Chq No 604- HMRC £81.03
Chq No 605 – A Stacey Expenses £52.02
Chq No 606- Kalc - £75.00
Chq no 607 – J Alexander £33.75
Chq NO 608 – P Littlejohn £240.00
Chq No 609 – Quinneys £60.00

81/15-16 Current Topics

Review of FOI Policy & Grant Scheme - Tim Howes has not confirmed the information required by the transparency code as per last meeting. **Cllr Knowles** read the transparency code and advised that as it is legislation it must be complied with. She suggested a separate meeting take place for councillors to discuss how we can comply.

Cllr Lyon left the meeting.

Policy and grant scheme can remain as it is **Cllr Knowles** proposed it remains as it seconded **Cllr Alexander** – all in favour.

Risk Assessment – amendments were suggested.

Asset Schedule - **Cllr Searle** recommended some changes to the asset schedule – to be reviewed again in November when further replacement costs for additions to be obtained.

Cllr Knowles proposed that the risk schedule be accepted subject to amendments **Seconded Cllr Alexander all in favour.**

Cllr Knowles proposed the meeting be extended for 15 mins- **seconded Cllr Alexander – all in favour.**

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Review of WP's – **Cllr Knowles** advised that following advice from CPALC regarding the way the planning working party is currently working is against the law.

Committees are for matters of a permanent matter, WP's are for short term items.

Planning WP and Meadow WP are permanent matters and should be committees.

Clerk does not have to attend, but minutes should be taken. All should committees

and working parties should have terms of reference. Only 5 clear days are required for a meeting notice. Advice is - planning meeting should be held before PC meeting and

second meeting scheduled for 2 weeks later. **Cllr Knowles** proposed planning committee meeting be held at 7pm and the Meadow Committee Meeting should have

scheduled meetings. FWP, NWP & MWP remain as they are but need terms of reference. **Seconded Cllr Alexander** and all in favour.

Queens celebrations - deferred to November.

Website to be discussed later. – can the members look at Stone website.

Facebook – can Cllrs think about using it.

Meeting closed at 10pm.

82/15-16 Clerks report

83/15-16 Correspondence received

84/15-16 Planning Applications

Meeting closed at 10.00pm Date of next meeting –5th November 2015, **Clerk to the Council: Mrs Ashley Stacey, 3 Rossetti Road, Birchington CT7 9ER, Tel 01843 848473**