

# Cliffsend Parish Council

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The Village Hall, Foads Lane, Cliffsend, CT12 5JH  
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Cliffsend Parish Council Meeting  
Thursday 18<sup>th</sup> March 2021

Sir or Madam,

You are hereby summoned to attend the Parish Council meeting on Thursday 18<sup>th</sup> March 2021 at 7.30pm via Zoom (see link) for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

**<https://us02web.zoom.us/j/2629273365>** (if prompted, meeting ID: 262 927 3365; passcode: 5NPE86)

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne  
Clerk

**Note residents and members of the public are cordially invited to submit any questions to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.**

## Agenda

- |           |                                                                                                                                                                                                                                                 |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 112/20-21 | <b><u>Welcome and apologies for absence</u></b>                                                                                                                                                                                                 |
| 113/20-21 | <b><u>Declarations of interest and co-option of new Councillor</u></b>                                                                                                                                                                          |
| 114/20-21 | <b><u>Adoption of the minutes of 11<sup>th</sup> February 2021 as being a true record</u></b>                                                                                                                                                   |
| 115/20-21 | <b><u>Matters arising from the above minutes</u></b>                                                                                                                                                                                            |
| 116/20-21 | <b><u>Working Party &amp; Councillor reports</u></b> <ul style="list-style-type: none"><li>• County Cllr</li><li>• District Cllr</li><li>• PCSO</li><li>• Meadow and Open Spaces</li><li>• Highways</li><li>• Finance</li><li>• Youth</li></ul> |

117/20-21

**Financial Matters**

Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends etc. Councillors to check bank statement against accounts.

Payment Schedule - to authorise items of expenditure since the last meeting  
RESOLVED: that the following be approved for payment.

**March Payments**

Payee	Description	Invoice No	Method	VAT	Excl VAT	Total
Mr Clark	Repair of Noticeboard	-	Transfer	-	60.00	60.00
Clerk	Home Working Allowance	-	Transfer	-	346.00	346.00
Clerk	Village Hall Support	-	Transfer	-	540.00	540.00
Clerk	Mobile Phone Top-up	-	Transfer	-	10.00	10.00
SEiB	South East in Bloom	-	Transfer	-	60.00	60.00
Cllr Harrison	Planter Expenses	-	Transfer	-	21.50	21.50
<b>Total for Month</b>				<b>0.00</b>	<b>1037.50</b>	<b>1037.50</b>

118/20-21

**Public Questions - no decisions made**

119/20-21

**Planning Applications**

FH/TH/21/0126 12 Nicholas Drive (erection of a single storey rear extension)  
F/TH/21/0043 Land adjacent to Lord of the Manor roundabout (erection of 2 single storey buildings)

120/20-21

**Current Topics**

Update on Village Hall  
Update on bins  
Parish Council Insurance  
Update on meeting with TDC Biodiversity and Horticulture Officer

121/20-21

**Clerk's Reports**

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

122/20-21

**Correspondence Received**

- Idox Group – webinar on sourcing external grants and funding; circulated to Cllrs.
- Eurovia Contracting (contractor for Thanet Parkway) – introduction, access to funding through corporate group; circulated to Cllrs and CVH Trustees.
- Meadow owner – options for meadow, Jubilee bench and skunk smoking.
- Resident – archaeology link on website not working; fixed.
- Landscape Services – would like to quote for maintenance of meadow; explained that we had agreed a contract for this year, invited to quote for next year.
- TDC – online planning consultations, Statement of Community Involvement Review public consultation; circulated to Cllrs, posted on website.
- Resident – concern regarding reservoir gate left open on farmland; message left on landowner's answering machine.
- Assistant to Birchington Clerk – building a contact base with other Parish and Town Councils; Clerk responded and joined WhatsApp group.
- Resident – damage to posts in Cottington Road; resident contacted WW Martin and BAM and has received confirmation that this will be sorted out.

Next scheduled meeting – TBA