

CLIFFSEND PARISH COUNCIL

Interim Clerk to the Council: Roy Wade, Apartment 3, 85 Sea Road, Westgate on Sea, Kent CT8 8QG

MINUTES

THURSDAY 12th JULY 2018 commencing at 7.30 pm

Present: Councillors Blaydes (Chairman), Hellyer, Mrs Hovenden, Mrs Lyon & Ms Searle

Also Present: Roy Wade Interim Clerk, PCSO Gander and six residents.

11. WELCOME AND APOLOGIES FOR ABSENCE Parish Councillors Peter Francis-Cable, (TDC) Townsend, Rogers and KCC Councillor Messenger

12. DECLARATIONS OF INTEREST - None

13. MINUTES AND MATTERS ARISING

Minutes of the meeting held on 14th. June 2018, as amended, were approved and signed by the Chairman.

14. REPORTS

- (i) **Finance & General Purposes Committee** The minutes of the earlier meeting, which included a report of an item considered by the Planning Committee, were discussed and approved as a way forward.
- (ii) **County Councillors** There was no county councillor in attendance to report. However the Chairman reported that Cllr. Messenger had advised that
 - (a) Plans for the **Parkway** proposal had been submitted but there is still a funding shortfall of £8m.
 - (b) **Manston** (Riveroak Development) the resubmission of the development expected shortly.
 - (c) The possible development of the **port** and marina.
 - (d) **Potholes** Since March 2018 has had 1242 potholes filled and 1866 sq.mts of patching completed and that county wide all works should be completed by August 2018; and (e) Vattenfall – the pre application consultation process has now been completed.
- (iii) **District Councillors** There was no district councillor in attendance to report.
- (iv) **Community Warden/PCSO**
 - (a) Reported on the recent visit by **travellers** to various locations within Thanet and the amount of dumped rubbish that TDC had had to clear.
 - (b) The continuing problem of **traffic movement in Foads Lane** which had been aggravated by the removal of road traffic signs.
 - (c) **Chalk Hill** an incident of dumping;
 - (d) the continuing problem of **noise from motor cars/motorbikes** which was happening throughout the villagers.
- (v) **Councillors Reports**

Cllr. **Mrs. Lyon** suggested that “no dogs allowed off the lead” signs should be put on the gates of the recreation Ground, Cllr Lyon offered to pay for the signs and gift them to the Parish Council, Cllr. **Hellyer** would investigate and liaise with Cllr Lyons.

Cllr. Hellyer reported that the defibrillator had been affixed outside the entrance to the Village Hall and that he may need to reposition the other wall furniture to align with the defibrillator.

Cllr. Mrs. Hovenden Expressed concern at the "No dogs allowed off the lead signs" positioned at the former Hoverport site and wondered if sufficient regard was being given to nesting birds. The Chair indicated that he was awaiting formal guidance from TDC on the background to the new signs.

15. PUBLIC QUESTIONS

Barrie Ross - concerned that recent travellers had left coded messages throughout the Village.

Brenda - concern at the overgrown hedge outside the Sportsman Inn.

Tony

(i) **Salt bins** it was confirmed that they would be locked in the summer months.

(ii) **Village hall gardens** Cllr Hellyer would discuss with Chris Barton the future planting arrangements for the gardens. (However any expenditure on plants would need prior budgetary approval from the Parish Council before any plants could be bought).

(iii) **Missing Road signs** The Chairman reaffirmed that he had confirmation from TDC that replacement signs would be part of their next order from the supplier.

(iv) **Farmer's wall** The Chairman advised the meeting that the possible movement of the wall on Cliffsend Road was a question for the farmer to deal with. Cllr Mrs Hovenden moved that the Council write to the farmer expressing concern at the condition of the wall (action Clerk)

16. FINANCIAL MATTERS

RESOLVED: (i) Payments Schedule - That the following invoices be approved for payment

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount £</u>
813	CHEQUE CANCELLED			
814	Chris Barton	Miscellaneous		72.00
815	R. Wade	Salary	0.00	428.00
816	T.R. R.G	Subscription	0.00	25.00
817	Donna Price	Web site service	0.00	20.00
818	A. J. Blaydes	Miscellaneous	0.00	70.91
819	J Hellyer	4 x locks	5.66	33.90

(ii) **Bank Balance** Council noted that the bank balance at 23rd June 2018 was £36,479.13 and this balance did not reflect those payments authorised at this meeting.

17. CURRENT TOPICS

(i) **Grounds Maintenance Officer** - broken glass from Parish Notice Board and telephone box on Canterbury Road West has been removed, grit boxes have been filled with available GRIT/SALT. Request for additional supplies have been placed via Community Warden.

(ii) **GDPR** - Nothing to report awaiting new regulations

- (iii) **Defibrillator** - defibrillator has now been received and sited by Cllr. Hellyer on front wall of Village Hall.
- (iv) **Roads** – a traffic survey has been carried out and the findings have been circulated to Councillors, The Chairman will contact KCC with a view to establishing a meeting to discuss the next steps.
- (v) **Salt Bins** – Bins as noted above, have been filled with available GRIT/SALT, further delivery of GRIT awaited.
- (vi) **Meadow Update** - The problem of travellers has been resolved as per the report of Community Warden Tony Gander.
- (vii) **Beacon for November 2018** – a group consisting of of Cllrs Hellyer, Mrs Hovenden and Mrs Lyons to discuss the possible holding of the event with the powers to co-opt was set up and subject to the Members report and conclusions. The Chairman be authorised to incur expenditure involved in the application to TDC for approval to hold the event.
- (viii) **Village in Bloom** – Cllr. Hellyer has ordered 3 large boxes (potato boxes) to be sited on the green opposite the Village Hall, these will need to be painted and then filled ballast and soil, location has been agreed with TDC, and the boxes will be added to the Parish Council' asset register.
- (ix) **Notice Boards** - The Parish notice board at Canterbury Road West has had the glass broken, the glass will be replaced with new laminated glass subject to a quotation being received and approved at the September meeting. Possible new Notice Board at Earlsmead Crescent, a new notice board similar to those used currently has been priced at between £1000.00 and £1500.00 without installation, defer to the September meeting
- (x) **Benches** – Residents views on possible location for the new Benches to be sought. There have been quite a few suggestions on various social media forums. There have been suggestions that Benches/tables would be more appropriate but this has been at the moment ruled out by the donor.
- (xi) **Summer Event** .- Defer to the next meeting.
- (xii) **Children's play area** - The conditions at the area to be monitored for further damage and reported at the September meeting.

18. INTERIM CLERK'S REPORT.
No further matter to report upon.

19. CORRESPONDENCE RECEIVED –
Letter received at the meeting from Cliffsend Village Shop Association enclosing a cheque in the sum of £7922.08 and relating to purchasing benches. The Chairman will contact TDC to ascertain cost of benches and residents will then be consulted on where the benches could be sited.

20. ANY OTHER BUSINESS

Cllr. Hellyer made reference to the re-siting of the defibrillator and that he intended to realign the CPC Post Box. Cllr Hellyer indicated there was a further notice board in a poor state of repair which needed sorting, the notice board belongs to Residents Association Cllr Hovenden indicated they should be contacted to discuss the issue.

Cllr Mrs Hovenden - asked about padlocks which historically had been on the Meadow gates, the Chair advised they had not been seen for some considerable time and their location was unknown. Cllr Mrs Hovenden then asked about sub –committee's, these have not been established for some time.

Cllr Mrs Hovenden then raised issue of review of the Council's standing orders, the Chair indicated these would be addressed at the September meeting as usual for that meeting; many of them will need reviewing in light of the new GDPR regulations.

Cllr Mrs Hovenden raised the issue that she had heard a rumour of the provision of Christmas tree in the Village, the Cllr mentioned in previous years Carol singing had been held on the green. No one else had heard anything of this nature being mentioned.

EXCLUSION OF PRESS AND PUBLIC – It was resolved that the press and public be excluded from the remainder of the meeting to allow consideration to be given to the appointment of a Clerk/RFO.

APPOINTMENT OF PARISH CLERK/RFO

The Chairman reported on the process undertaken to appoint a Clerk/RFO and indicated that 3 applicants had been interviewed. The Chairman recommended the appointment of Ms. Anne Griffiths on a salary based on spinal column 25 of the KALC salary scale. The appointment to be effective from 1 August 2018 and subject to a probation period of 6 months.

RESOLVED: That Ms Griffiths be appointed to the post of Parish Clerk/RFO in accordance with the terms reported by the Chairman.

Time concluded: 9.52pm