

# CLIFFSEND PARISH COUNCIL

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## Draft Minutes of the Parish Council Meeting

Held on Thursday 28<sup>th</sup> November 2019 at 7.30 pm in the Village Hall

Present – Cllr Galvin, Cllr Lyon, & Cllr Rogers, District Cllr Rogers and 12 members of the public.

- 94/19-20      **Welcome & Apologies for absence** –Cllr Mortimer & Tony Gander Community Warden, District Cllr Stevens
- 95/19-20      **Declarations of interest & election of Chair and Vice-Chair** – Cllr Galvin confirmed it was ok for Cllr Lyon to stay in the room when her planning application is discussed.
- Cllr Rogers proposed Cllr Galvin take on the role of chairman , seconded by Cllr Lyon. Cllr Galvin read his declaration of acceptance.
- 96/19-20      **Adoption of minutes of 24<sup>th</sup> October as being a true record**  
Minutes cannot be adopted due to not enough Cllrs being present that were at the meeting.
- 97/19-20      **Matters arising from the above minutes**  
Action from 24/10 should be for the PC to contact KCC re the pollutions by traffic lights.
- 98/19-20      **Public Questions**  
Mr Forrest advised KCC re line of sight in Cottington road – They have left the worse bit in tact, needs reporting again. He reported again and KCC confirmed they won't remove the stump. Part of the land is TDC.
- Resident asked how many cllrs should be confirmed should be 3. Adverts are out.
- 99/19-20      **Financial matters**  
Cllr Galvin proposed payments be made – Cllr Lyon seconded. All in favour. Cheques signed as appropriate by Cllr Galvin & Cllr Rogers.
- Cllr Lyon advised that Chris Barton will be putting up the tree and providing a snow machine.
- Clerk advised that an auditor to be appointed – Cllr Galvin proposed David Buckett be appointed for the internal audit - Cllr Lyon seconded all in favour.
- Cllr Galvin advised that the PC are proposing £400 in the budget for VE celebrations. Cllr Lyon suggested the RA be contacted. Cllr Galvin proposed budget be accepted as it is seconded Cllr Lyon all in favour.
- 100/19-20      **District Cllr Rogers**

Complaints from the residents re Sandwich Road, still persevering with it. Sportsman application has gone to appeal. Cllr Lyon did confirm that the PC previously objected. Cllr Galvin and Cllr Lyon confirmed they will appeal. Cllr Galvin confirmed that the works at Sandwich Road will be a long job. Resident asked if the café was going to be affected. It is currently not accessible but will be by opening in March.

Community Warden update – reported highways issues around the village from potholes to flooding areas. Given out advice and leaflets on home security and garden security. Trading standards scam visits. He has put up neighbourhood watch signs at the main roads into the village.

**Financial report** - Update as above.

**Meadow Report** – Cllr Lyon will get quotes for maintenance for next year. She did contact Millwood Homes regarding the pavement, Millwood Homes have confirmed they will not put lights on the pavement. Cllr Galvin will contact KCC lighting to extend lighting.

101/19-20

**Planning applications**

Foads Lane – to improve entrance and sign off any archaeological survey – to be approved by TDC.

33 Seaview Road – demolish existing garage and replace one storey extension - Cllr Galvin, Cllr Rogers Cllr Lyon approved.

102/19-20

**Current Topics**

Review of Standing Orders and Financial regulations – to be reviewed by February.

Clerk vacant position – job advert/description to be circulated. Cllr Galvin proposed cllrs will meet and get it over to KALC.

Current website supplied by KCC and is to be withdrawn – Cllr Rogers advised that it would be better to use Hugo Fox.

Bench update – Cllr Galvin confirmed a letter drafted to SW and the manufacturer. SW have given the PC monies for a bench and fixings. This needs to be sorted out.

Interventions to prevent crime – PCOS & villages have been to a meeting and lots of good ideas from that and hoping to see some efforts.

Christmas tree has been purchased Chris Barton will secure.

103/19-20

**Clerks report**

No update

104/19-20

**Correspondence received**

Village hall proposal to raise fees – no details received.

Meadow update – plot 4 – has permission be given to plant here, Cllr Lyon will look into - Cllr Galvin agreed that the tree could be replaced. Resident advised that another tree can't be planted as a time capsule is under the dead tree.

Meeting closed at 8.15 pm