

CLIFFSEND PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 5th November 2015 at 8.06pm in the Village Hall

Members Present. -Parish Councillors Knowles Chair, Alexander Vice Chairman, Searle, Fiander, Hovenden & Lyon

In Attendance - Ashley Stacey, Clerk/Responsible Finance Officer, 10 members of the community. District Cllr Rogers, KCC Cllr Shonk.

85/15-16 Welcome & Apologies

Cllr Knowles opened the meeting and explained the safety procedures. **Apologies were given from Cllr Blaydes & District Cllr Townend**

86/15-16 Declarations of interest

No declarations of interest

87/15-16 Adoption of minutes of 8th October 2015 as being a true record

Proposed Cllr Searle, Seconded Cllr Alexander. All in favour. **Cllr Hovenden** did not vote as she was not present.

Cllr Hovenden advised there was an error in the minutes of 3rd September 2015. She advised that she did not agree to accept open emails from all Cllrs. **Cllr Knowles** asked **Cllr Hovenden** to confirm she will receive open emails. Cllr Hovenden confirmed she will receive emails from the clerk only. **Cllr Alexander** asked **Cllr Hovenden** to read from the Good Councillors guide, **Cllr Hovenden** declined. **Cllr Knowles** advised she would do it as **Cllr Hovenden** was incapable.

88/15-16 Matters arising from the above minutes

Cllr Knowles advised that the committees and WP's need terms of reference. Clerk to confirm what is held.

Cllr Searle confirmed KCC had dealt with the overgrown shrubbery and the owner has been given 21 days to clear.

Clerk advised she had spoken to TDC re the Hoverport rubbish and they would deal with it.

89/15-16 Reports

Cllr Rogers advised she has spoken to the owners of the cafe by the Viking Ship as the tourist sign has been removed and it is having a negative impact on their business.

Cllr Shonk advised there is an issue with signage in Ramsgate and he needs it in writing and will speak to KCC. Clerk to find out who is responsible for the sign.

Cllr Shonk asked how the roadworks were affecting the village. **Cllr Lyon** confirmed there has been no issues the contractors are very considerate. **Cllr Hovenden** advised she has had lots enquiries with regard to changed routes and arrival of buses during the gas pipe works.

F & GP Report – Cllr Searle proposed that the PC clarify the issues with the lease of the meadow. **Seconded Cllr Alexander** in favour **Cllr Hovenden** against. **Cllr Alexander** proposed the appointment of Burroughs Maidstone solicitors as recommended by Cllr Knowles who works with the company as they will do the work for a special price. **Seconded Cllr Searle**, all in favour. **Cllr Hovenden** against.

90/15-16 Public Questions

Mrs Jones asked for a phone number for PCSO. **Cllr Hovenden** advised that Minster PCSO covers both areas. Clerk to contact him.

Resident asked if the playground fencing was finished as it is not straight. **Cllr Lyon** to look into it.

91/15-16 Financial Matters

Checked by **Cllr Knowles & Cllr Fiander**

Payments proposed by Cllr Knowles and seconded Cllr Fiander - all in favour

Chqs were signed by Cllr Lyon and Cllr Searle

Chq No 610 -A Stacey – Wages £342.13

Chq No 611- HMRC £81.03

Chq No 612 – A Stacey Expenses £46.81

Chq No 613- Cllr Helen Knowles £30.00

Chq No 614 – CVHF £4.00

Chq No 615 – J Alexander £33.75

Budget – asked for WP's and Committee expected costs for 16/17. FWP to meet before the next PC meeting. **Cllr Searle** asked for a path to the playground to be considered.

92/15-16 Current Topics

Asset Schedule – Clerk to find out if the beacon basket is ours? To be reviewed.

HM The Queens 90th Birthday Celebrations – **Cllr Knowles** asked if the PC would like to hold an event to mark the event. Can Cllr think about what they would like to do?

Parish Website - **Cllr Knowles** advised a Working Party is needed to discuss the transparency code. **Cllr Lyon, Cllr Knowles, Cllr Fiander, & Cllr Alexander.**

Facebook - **Continue with website**

Road Noise - **Cllr Rogers** confirmed she had no response from TDC – agenda item for December.

Calendar of meetings for 2016 – Saturday 5th December – 2pm meeting. **Cllr Hovenden** asked why there was a Saturday meeting – **Cllr Knowles** confirmed that KALC had advised it would be a good idea to accommodate elderly residents who cannot attend evening meetings and so that they could go home in the light.

Cllr Lyon left the meeting 9.10pm.

There was much discussion regarding the calendar of meetings. **Cllr Hovenden** proposed that a decision could be taken after the December regarding Saturday meetings to see if it is well attended. Seconded **Cllr Searle**, all in favour.

Cllr Knowles proposed the PC meetings continue of the first Thursday of every month, and the planning committees on Friday evening every fortnight. Seconded **Cllr Searle** Four in favour. **Cllr Hovenden** against.

93/15-16 Clerks report

Response from Discovery Park regarding smells was discussed. **Cllr Hovenden** advised residents to contact TDC whenever there were unacceptable smells. Voice recording equipment to be on next agenda.

94/15-16 Correspondence re KALC AGM - Cllr Hovenden Proposed Cllr Knowles and Cllr Alexander attend and claim mileage. Seconded Cllr Searle, All in favour.

95/15-16 Planning Applications

None

Meeting closed at 9.30pm

Date of next meeting –5th December 2015 at 2.30pm, **Clerk to the Council: Mrs Ashley Stacey, 3 Rossetti Road, Birchington CT7 9ER, Tel 01843 848473**