

# Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH  
Email: [clerk@cliffsendpc.org](mailto:clerk@cliffsendpc.org) Telephone: 07849 160192  
[www.cliffsendpc.org](http://www.cliffsendpc.org)



## Cliffsend Parish Council Annual General Meeting Thursday 6<sup>th</sup> May 2021

Sir or Madam,

You are hereby summoned to attend the Parish Council meeting on Thursday 6<sup>th</sup> May 2021 at 7.30pm via Zoom (see link) for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

**<https://us02web.zoom.us/j/2629273365>** (if prompted, meeting ID: 262 927 3365; passcode: 5NPE86)

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne  
Clerk

**Note residents and members of the public are cordially invited to submit any questions to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.**

### Agenda

- |          |                                                                                                                                                                                                                                                 |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12/21-22 | <b><u>Welcome and apologies for absence (by existing Chairman)</u></b>                                                                                                                                                                          |
| 13/21-22 | <b><u>Declarations of interest, election of Officers and confirmation of Working Group membership</u></b>                                                                                                                                       |
| 14/21-22 | <b><u>Adoption of the minutes of 15<sup>th</sup> April 2021 as being a true record</u></b>                                                                                                                                                      |
| 15/21-22 | <b><u>Matters arising from the above minutes</u></b>                                                                                                                                                                                            |
| 16/21-22 | <b><u>Working Party &amp; Councillor reports</u></b> <ul style="list-style-type: none"><li>• County Cllr</li><li>• District Cllr</li><li>• PCSO</li><li>• Meadow and Open Spaces</li><li>• Highways</li><li>• Finance</li><li>• Youth</li></ul> |

17/21-22

**Financial Matters**

Payment Schedule - to authorise items of expenditure since the last meeting  
RESOLVED: that the following be approved for payment.

**May Payments**

Payee	Description	Invoice No	Method	VAT	Excl VAT	Total
Shadow Environmental	Village Hall Ceiling Removal	1313	Transfer	1047.00	5235.00	6282.00
Clerk	Tax/NI Reimbursement	-	Transfer	-	138.16	138.16
Harmer & Sons	Meadow Maintenance	18363	Transfer	36.00	180.00	216.00
<b>Total for Month</b>				<b>1083.00</b>	<b>5553.16</b>	<b>6636.16</b>

18/21-22

**Public Questions - no decisions made**

19/21-22

**Planning Applications**

FH/TH/21/0562 79 Sandwich Road (erection of two storey side and rear extension)

20/21-22

**Current Topics**

Ongoing review of Council procedures  
Thanet Parkway  
Update on planters  
Update on defibrillator  
KALC membership

21/21-22

**Clerk's Reports**

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

22/21-22

**Correspondence Received**

- Resident – access to Thanet Parkway from Earlsmead Crescent; to investigate.
- Resident – details for Eco/Climate Change Officer at TDC.
- KCC – extension to TR32 footpath closure until 30/6/2022; to publish.

Next scheduled meeting – TBA