

Annual Internal Audit Report 2019-20 for Cliffsend Parish Council

Additional Notes

ICO F - The Parish Council does not have a petty cash float, hence this ICO was not covered.

ICO L – The Clerk/RFO was unable to provide evidence that the “unaudited” AGAR 2018-19 and Notice of Public Rights was posted to the Council’s official website at least 1 day before the period of public rights commenced.

Action being taken by the Parish Council – The Clerk/RFO will ensure the Date of Announcement is at least 1 day before the commencement of the inspection period. The Council will also speak to its website provider concerning a facility to provide proof of the posting of the “unaudited” AGAR 2019-20 and Notice of Public Rights to the Council’s official website at least 1 day before the period of public rights commenced.

Failing this the Clerk/RFO will take digital photographs of the website pages with the time and date to provide the required evidence.

David J Buckett

Independent Internal Auditor

8 July 2020